

SAND HILL RIVER WATERSHED DISTRICT

June 4, 1996 Meeting Minutes

1. **Attendance:** Roger Hanson called the June 4, 1996 meeting to order at 7:00 a.m. at the District Office. Managers present were Dan Wilkens, Harold Vig, Ray Baatz, and Jimmie Krogstad. Others in attendance were Naomi Jagol-SHRWD Administrative Assistant, Lawrence Woodbury-SHRWD Engineer, Leon Berhow, Kevin Berhow, Jerome Hamre, Harold Olson, and Irvin Vigness.
2. **Agenda Review:** No changes to the agenda were noted.
3. **Minutes:** Motion by Vig to approve the minutes of the May 7, 1996 SHRWD regular Board meeting as mailed. Motion seconded by Baatz and carried unanimously.
4. **Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Wilkens noted that the District should be receiving the first half of the county tax money soon. Bills that had been submitted for payment were then reviewed. Motion by Baatz and second by Vig to approve the Treasurer's report and pay the bills as presented. Motion carried unanimously.

Payment Made to - Memo	Amount
Naomi Jagol—secretarial services & expenses	\$282.99
Raymond Baatz—meetings & expenses	131.58
Roger Hanson—meetings & expenses	304.58
Jimmie Krogstad—meetings & expenses	170.56
Harold Vig--meetings & expenses	131.58
Dan Wilkens—meetings & expenses	145.33
Al & Laura's— Supplies	34.93
Coast to Coast— Balance due, supplies	15.99
Crookston Daily Times-Legal notice, Project #12, 98 & 148	16.01
Fertile Bakery— Meeting expense	35.00
Fertile Journal— Envelopes, supplies, meeting notices	9.30
First State Bank of Fertile— Soc. Sec./Med. deposit	165.46
Garden Valley Telephone Co.— June phone bill	155.65
Harold V. Olson— Beaver dam removal	280.00
Houston Engineering, Inc.— Misc. work, Meetings, & Special meetings	1,007.69
Mac's— Meeting expense 5/31/96	12.37
Otter Tail Power Co.— June billing	114.96
U. S. Postal Service— 1st Class Postage	160.00
MONTHLY TOTAL	\$3,173.98

5. Project Reports:

- a.) Liberty-Onstad Township Ditch: Kevin Berhow visited with the Board regarding who has the authority to monitor and close the gate if it is so needed. Wilkens responded that he had the understanding that Leo Lindberg had been in charge of the gate. Hanson added that he had visited with Muret Berhow and he indicated that when the water reached a certain level on the high line pole by his driveway the gate was suppose to be closed. Wilkens noted that the few times the gate was closed it was never reopened. There is a high water mark on the pole indicating when it should be closed. There should also be a mark to indicate when it should be reopened. Hanson inquired of Kevin Berhow if he would be interested in monitoring the water level

on this ditch and take responsibility to open and close the gate as needed and he indicated he would. The Board agreed to draft a written agreement indicating when the gate should be closed and reopened and by whom. Berhow was placed in charge and would be sent a copy of this agreement.

- b.) Project #11-Beltrami Flood Control & Diversion: Woodbury stated that the permits are moving through the system and indicated we should receive them in approximately one month. Woodbury also added that an official hearing should be scheduled once we receive the permits. Woodbury stated that in order to initiate a project by the Board, unanimous approval is needed and then a formal hearing needs to be scheduled regarding the unanimous resolution. Hanson suggested waiting until the District receives the permit before scheduling a hearing. Wilkens noted that an assessment area needs to be established for maintenance responsibility and that viewers will need to be selected and sent out to inspect. Wilkens also added that the Board should contact their attorney to inquire as to what the next course of action should be.
- c.) Scandia & Reis Townships: Hanson stated that at the Texas Crossing help is needed to clean out the silt that has deposited. Hanson indicated that the costs would be relatively minimal, approximately \$1,000.00 or less, with the townships requesting the District to fund one third of the cost. Motion by Baatz and second by Krogstad to approve funding. Motion carried unanimously.
- d.) Beltrami Railroad Tressle: Discussion was held on the sloughing at the Gary Gullekson driveway. The Board authorized Woodbury to inspect this situation and to report back his findings.
- e.) Project #12. 98 & 148: Hanson inquired to Woodbury if he had received any word regarding the appeal that had been filed. Woodbury stated that he had received no news on the appeal.
- f.) Harold Olson presented a bill for \$280.00 to the Board for the removal of three beaver dams in Bear Park Township.

6. Upcoming Meetings and Other Business:

- a.) Wilkens stated that the Board had been invited to attend a meeting later that day at the Nature Center. The architects would be there to present the preliminary plans for the new residential ELC.

7. Permits:

- a.) Four permits came before the Board for review:
- 1996-07 Jerome Hamre - Install a culvert in Scandia township, Section 22. Board approved.
 - 1996-08 Jerome Hamre - Install a culvert in Scandia township, Section 20. Board approved.
 - 1996-09 Woodside township - Install a culvert in Section 36. Pending inspection by the Board.
 - 1996-10 Woodside township - Install a culvert in Section 36. Pending inspection by the Board.

8. Adjournment: The next regular meeting of the SHRWD will be 7:00 a.m. Tuesday, July 2, 1996. As there was no further business to come before the Board, motion by Baatz and second by Krogstad to adjourn. Motion carried unanimously.